



M E M O R A N D U M

To: Ms. Patricia Espinosa, JS FO #0592

Date: June 6, 2008

File No.: 74:ra:52:Woodland

From: Ernesto Magaña, Chief, MIC 74
Employment Development Department

Subject: **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW
PROGRAM YEAR 2007-2008
WOODLAND JOB SERVICE FIELD OFFICE
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFWs) on-site annual review of the Woodland Job Service (JS) Field Office (FO). Ms. Rosemary Avila, Associate Monitor Advocate, conducted this annual review on March 25, 2008 and the outreach ride along on April 24, 2008. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFWs.

The MAO conducted this annual on-site review under the authority of all related Federal Regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and Employment Development Department (EDD) JS policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of services provided by the EDD to MSFWs.

We collected information for this report by examining the Woodland JS FO's provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and JS complaint system. Additionally, we interviewed Woodland JS FO's management and staff.

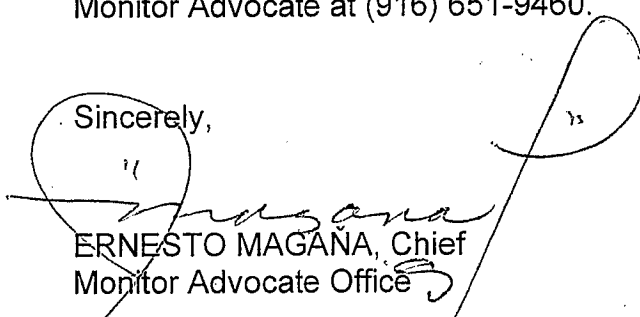
The MAO, May 16, 2008, Draft Report included the following finding:

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<u>Finding 1:</u>	Memorandum of Understanding (MOU).
<u>Observation:</u>	The Woodland JS FO MOU expired in June 30, 2007.
<u>Citation:</u>	Job Service Policy Manual Chapter 4 (page 5), and Chapter 5 (page 1).
<u>Recommendation</u>	We recommend that the Woodland JS FO execute the MOU and provide the MAO with a copy of it.
<u>Response</u>	In response to the MAO May 30, 2008 Draft Report, Woodland JS site management stated, via a May 13, 2008, electronic mail message, that EDD has negotiated the MOU with the county of Yolo. However, the agreed upon MOU has to be presented to the Board of Supervisors. Once the Yolo County Board of Supervisors approve the MOU, EDD Woodland JS site management will provide a copy to the MAO.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Ms. Rosemary Avila, Associate Monitor Advocate at (916) 651-9460.

Sincerely,


ERNESTO MAGANA, Chief
Monitor Advocate Office

cc: Hermes Ezree, JS FO Manager
Diane Ferrari, Division Chief
Anne Wegher, Regional Manager